OpenCCC - Cabrillo College Instructions

This is a multi-step process where you will:

1. Obtain an OpenCCC ID number
2. Obtain a Cabrillo ID number
3. Submit **both** ID numbers to South Bay using the **South Bay Registration Form**.

1. Please **click here** to begin the online registration process, then click on Apply:

Click on **Create an Account.**	Application to College
If you already have an OpenCCC account Click on **Sign In.**	Before applying to college you must first have an OpenCCC account. The OpenCCC single sign-in account allows you to access the online services of the California Community Colleges. OpenCCC is a service of the California Community Colleges Chancellors Office. The information in your account is kept private and secure. Create an Account or Sign In

Follow the prompts to either create your new account or update an existing one. After creating a new account, you will receive an email from **support@openccc.net** that will include your new OpenCCC ID number. Save your OpenCCC logon and password. Should you apply for any other CA community colleges, you will be able to use them in this system.

2. The system will direct you to fill out the Application for Admission to Cabrillo. If you are asked to choose a semester, enter the one as instructed or the current semester. If you are asked for a topic of study, choose one closest to the class in which you are enrolling; i.e., Admin of Justice or Law Enforcement. Review the application and submit. You will receive a confirmation page with the following information:

   Your application for admission has been submitted to Cabrillo. Thank you.

   The email will also include your name, OpenCCC ID number, Term Applied, your email, submission date and confirmation number. Save a pdf version of the confirmation page for your records. The confirmation number is NOT your ID number.

   Within 72 hours, you will receive an email from Admissions which will contain your new college ID number. If you do not receive the email, check your Spam folder.

3. When you receive the **COLLEGE ID NUMBER**, complete the **South Bay Registration Form**, and email it to the contact found on the South Bay course flyer. If no contact is found, email to sbrpstc@theacademy.ca.gov.